

WEEKLY BUSINESS REVIEW
Monday 6 December 2021 @ 2:00pm
A G E N D A

1. Apologies
2. Matters arising
3. Minister's diary
4. Forthcoming Executive and Assembly business
5. Media and presentational issues
6. Fol and EIR requests
7. Chair's business
8. Emerging issues
9. Preparation for weekly stocktake
10. AOB

Action Points

Present Katrina Godfrey (Chair)
 Declan McGeown
 Julie Thompson
 Andrew Murray
 Louise Thompson
 Christine McCotter
 Emma Duffy
 Lindsay Rainey (note taker)

Apologies Sian Kerr
 Áine Gaughran

Agenda Item No.	Action Required	Officer Responsible
2.	Matters Arising A reminder has issued to NICCY but to date the presentation has not been received.	Sian, Emma
4.	Forthcoming Executive and Assembly business It was noted that the Minister has oral questions next week. It was also noted that, to date, there has been no change in the requirement for personal as opposed to virtual attendance at the Committee despite the tightening of the Executive's work from home message.	
5.	Media and presentational issues Publicity around the Minister's priorities was discussed. It was also noted that media coverage may be	Louise

	required in relation to Storm Barra and the announcement regarding the Belfast Region City Deal.	
7.	<p>Chair's business</p> <p>Julie provided an update from last Friday's PSS meeting with particular reference to the following:</p> <ul style="list-style-type: none"> • A presentation on SBRI, including the associated funding; • A presentation on ISNI, with Permanent Secretary comments due by 8/12/21; • A presentation on the delivery workstream, with HOCS preparing a proposition on the four workstreams; • Funding for NIW and the associated contingency planning; • The budget; • NI Direct contract changes and the associated DoF funding; and • The potential way forward in relation to the increasing number, and resulting financial impact, of Private Members' Bills. <p>Katrina noted that the SMT Christmas leave arrangements have now been confirmed.</p>	Katrina
8.	<p>Emerging issues</p> <p>Julie provided an update in relation to the Minister's meeting with Baroness Vere on Wednesday. It was agreed that officials from her team and Declan's should attend.</p> <p>Andrew provided an update on the current PTO competition.</p> <p>The impact of the Departmental Financial Contingency Plans on the issuing of routine work orders by Roads and Rivers was discussed. It was agreed that careful judgement should be used when issuing orders at present. It was also agreed that a further submission to the Minister should be prepared to highlight the urgent need for decisions and the impact of delaying them.</p> <p>Andrew drew attention to increasing congestion in Belfast and the importance of ensuring that this was managed in a way that supported the focus on active and sustainable travel was stressed.</p> <p>Declan provided an update from the recent Future Relations Programme Board.</p>	<p>Julie, Declan</p> <p>Andrew</p> <p>Declan</p>

	<p>Declan also reported on his recent monthly meeting with the CE of Translink where the PSA was discussed.</p> <p>The opening hours of Clarence Court were discussed. It was agreed that Declan would speak to Linda.</p> <p>Declan to discuss the low uptake in relation to Fire Warden training with Linda and, in particular the extent of the request.</p>	<p>Declan</p> <p>Declan</p>
	<p>Next Meeting The next meeting was scheduled for Monday 13 December at 2pm.</p>	<p>Lindsay, Emma</p>